

**Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions**

2014-15



**GOVERNMENT AUTONOMOUS COLLEGE
ROURKELA, ODISHA**

SUBMITTED TO

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)
B E N G A L U R U, KARNATAKA**

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2014-15

1. Details of the Institution

1.1 Name of the Institution

GOVERNMENT AUTONOMOUS
COLLEGE ROURKELA

1.2 Address Line 1

AT/PO- PANPOSH

Address Line 2

City/Town

ROURKELA

State

ODISHA

Pin Code

769004

Institution e-mail address

principalgacr@gmail.com

Contact Nos.

0661-2664586, 2664221

Name of the Head of the Institution:

DR. (SMT.) PRATIVA SAHOO

Tel. No. with STD Code:

0661-2664221

Mobile:

+91-9438644136

Name of the IQAC Co-ordinator:

DR. (SMT.) K. P. KAPANI

Mobile:

+91-9437647744

IQAC e-mail address:

iqacgacr@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN12597

OR

1.4 NAAC Executive Committee No. & Date:

EC/34/084 dated 02-02-2006

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

<http://www.gacrkl.ac.in>

Web-link of the AQAR:

<http://www.gacrkl.ac.in/sites/default/files/GACR-%20AQAR-2014%20.docx>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2006	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

21/08/ 14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. **AQAR 2014 submitted to NAAC on 07/01/2015**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

SAMBALPUR UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University STATE

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="4"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="21"/>
2.10 No. of IQAC meetings held	<input type="text" value="3"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

National Seminar : Topic-“JAY SHSNKAR PRASAD KE SAHITYA MEIN MANAVIYA MULYABODH” by Co-ordinator IQAC in college by Hindi Deptt. 2012
 State Level Conference on Creative Writing in Trilingual poets
 National Level Seminar : Topic-THE CLASSICAL STATUS OF ODIA LANGUAGE

2.14 Significant Activities and contributions made by IQAC

State level Conference in interdisciplinary Trilingual poets was conducted, Motivated students for Creative writing. Swachha Bharat Aviyan , AIDS Awareness programme, National Seminar in Odia.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Plan of action & outcome are attached as Annexure I,	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Details of the action taken

- Designing and implementing Annual Plans for institutional activities for quality development substance.
- To keep an eye on the daily academic and administrative activities of the institution.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph D				
PG	4		1	
UG	19	1	3	1
PG Diploma				
Advanced Diploma				
Diploma				1
Certificate				
Others				
Total	23	1	4	2
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Y
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES, By Board of Studies, revision & update of Syllabus are designed according to the need of present economy.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Education Hons. was opened and UGC flagship programme of Community College started in our institution from this session i.e. 2014-15.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	13	7		1

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	14	00	20	00	01	00	00	00	34

2.4 No. of Guest and Visiting faculty and Temporary faculty

19

00

00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		1	1
Presented papers	1	2	2
Resource Persons		2	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The IQA cell is facilitating the creation of learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. The teacher self-appraisal and the feedback from the student about the teaching method of the faculty give a clear picture of his endeavour and the area of weakness. So accordingly the teacher evaluates his strength and weakness. The teacher prepares audio visual and teaching aid such as chart, models, CD and LCD projector etc. They supplement the lecture method by arranging study tours, field study and excursion.

2.7 Total No. of actual teaching days during this academic year 239

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Photocopy & question bank

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

50	40	35
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2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
+3 Arts Degree	142		61	47	03	78.17%
+3 Science Degree	213		128	23		70.89%
+3 Commerce Degree	69		36	26	02	99.75%
PG	71		55	04	02	85.92%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

“IQA cell has motto to build students with innovation in the head, compassion in the heart & passion in the heart.” Thus IQA cell aims is to build students who depict the balance of head heart & hand. The teaching learning criteria has prime role in building character of students. So efforts have been made by this institution to serve students of different background. Under section of **2F** and **12B** our institution foster different programme such as SC, ST, and OBC such as remedial coaching, Group discussion.

By Feedback from the Students , Proctorial work, Mid Sem, Question bank and self-appraisal by the faculty and the evaluation of SWOC of staffs teaching & non-teaching.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	04
HRD programmes	14
Orientation programmes	02
Faculty exchange programme	05
Staff training conducted by the university	
Staff training conducted by other institutions	6
Summer / Winter schools, Workshops, etc.	Workshop conducted
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	35	62	01	00
Technical Staff	19	34	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Three Departments of PG in English, Odia & Botany students of PG Botany , Odia are motivated by IQAC for doing Research & furnishing library with research oriented reference books . In Hindi Dept four students have registered under the guidance of Dr. K.P. Kapani for research work. Minor Research Project (MRP) on the topic “ Chhayavaad Ki Manobaigyanic Pristhbhumi ” UGC is submitted by Dr. Kamalprabha Kapani, Co-ordinator, IQAC & Research Article published in National Journal “ Hindi Anushilan “ on the topic “ Kamayani Mein Kamatwa” & Dr. S. Dang, Reader in Maths also under took minor research project and submitted.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		2	
Non-Peer Review Journals		2	
e-Journals			
Conference proceedings		2	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project		Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects					
Minor Projects					
Interdisciplinary Projects					
Industry sponsored					
Projects sponsored by the University/ College					
Students research projects <i>(other than compulsory by the University)</i>					
Any other(Specify)					
Total					

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		2	2	10	
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Swachha Bharat Abhiyan, Women Self-Defence Programme
- AIDS awareness Programme, Vanmahosthav Programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				36 acre
Class rooms	24	8		32
Laboratories				8
Seminar Halls				1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	10	0		10
Value of the equipment purchased during the year (Rs. in Lakhs)				2
Others				

4.2 Computerization of administration and library

The administration of the institution is computerized. The Establishment section, Accounts Section, Autonomous Cell & E-Admission are fully computerized. The library section is partially computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value in Rs.	No.	Value in Rs.
Text Books	} 10516 41210			26000		342500
Reference Books			363		51824	
e-Books						
Journals	14					
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	46	32	8	1	1	3	6	
Added	20	2	10	1	2	5	10	
Total	66	34	18	2	3	8	16	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training for teacher held by the Institution for Networking and Governance

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

10 lakh

iv) Others

Total :

10 lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC contributed in enhancing the awareness of contributions to National Development including values like Truth, Right conduct, Peace, Love, Co-operation, Leadership, Management Skills, by organising curricular activities like Drama, Mono Acting, Sports Activities, Using modern technology, Right to Information, Women Empowerment preparation for the oriented programme.

5.2 Efforts made by the institution for tracking the progression

The IQAC took efforts for tracking the progression by supplementing the theory with practical, those who are weaker student giving support of remedial class or extra caring and counselling , internal evaluation process gives the clear picture of the progression. Proctorial grouping of student under the mentor or faculty track the progression of student in his/her personnel academic growth.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1742	192		

(b) No. of students outside the state

95

(c) No. of international students

Men	No	%
	743	38

Women

No	%
999	51.6

Last Year						This Year					
General	SC	ST	OBC PG	Physically Challenged	Total	General	SC	ST	OBC PG	Physically Challenged	Total
1111	172	374	196	2	1855	1183	183	374	192	2	1934

see **Annexure – II attached**

Demand ratio 100%

Dropout % 5.7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Entry into services, Banking was done under remedial conditions

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career Counselling Cell in the collaboration of UNITECH

No. of students benefitted

37

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	104	7	10

5.8 Details of gender sensitization programmes

Self defence programme for empowerment of women are carried on for sensitization of gender

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

70

National level

5

International level

No. of students participated in cultural events

State/ University level

12

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

12

National level

International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	902	380PM
Financial support from other sources	5	
Number of students who received International/ National recognitions	2	1000

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition : State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- There is no Boy's Common Room in the college. So, a proposal has given for the construction of Boy's Common Room, Gym and Seminar Hall to UGC.
- Shortage of teaching and non-teaching staff and the shortfall is redressed by engaging the guest faculty.
- Inadequate infrastructure facilities.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

MISSION OF IQA CELL OF THE INSTITUTION

It strives to produce students with innovation in the head, compassion in the heart and passion in the belly.

“Head of Shankara symbolizes knowledge leading to wisdom.”

“Hand of Janaka symbolizes knowledge translated to skill for society benefits.”

“Heart of Buddha compassion to balance to the head with the hands.”

So IQAC's aim is to build ideal students who depict the balance of *head, heart* and *hand*.

Knowledge when skilled leads to a balance which in turn provides insight about the application of knowledge for the benefit of society.

Experimental Learning- The IQA Cell mission is to set an example of the college which is dedicated to course transforming theoretical knowledge into skills. Theory classes are devoted to laboratory session. Social Science arts and management dedicate case study, self feed back exercise, role plays, group discussion, outdoor exercise, sports activities, and debates and for creative writing, symposium and conferences are held to enhance art and culture.

Mentoring system- Introducing mentor for 8-10 students' proctorial group for academic and co curricular activities. Leadership and team work are developed in sports, cultural programs, NSS service, Red Cross and co curricular activities.

Seminar & Workshop- Distinguished visiting faculties from higher education, industry and alumni are invited for conducting seminars, symposium, workshop etc.

Infrastructure and Facilities- Computer aided instruction to team teaching and video conference provide students with all amenities to excel at their studies. Libraries which have facilities of book and periodical journals lending and reading room for the needs of the students should enhance its potential by converting into e-library.

Design of academic programmes.

Choice based credit system- Students pursuing the Sc management program have the opportunities to choose elective which help them to study course they like thus fostering their academic development & success.

Question paper reforms- Question paper exam are designed to motivate students to prepare the entire course. They are root memory bared test other still of student such as analytical, synthesis drawing creativity sound originality.

Continuous Internal Evaluation- Continuous Internal Evaluation CIS comprises of mid semester test, assignment case study for which the exact set of component are modified from time to time by the faculty. This ensures that student have a sound and conceptual understanding of the subject.

To prepare the annual quality assurance report of the college based on the quality parameters/assessment criteria developed by the relevant quality assurance body like NAAC.

Interaction with SQAC in the pre and post accreditation quality assessment, substances and enhancement endeavours.

6.2 Does the Institution has a management Information System

SAMS Lab

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum are designed annually in Board of Studies according to the desired of Society , job oriented, The Choice Based Credit System (CBCS) was introduced this year by Department of Higher Education, Government of Odisha.
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This CBCS system provides flexibility for both teachers & students. It permits a student to choose the course of their choice & learn at their own pace and adopt interdisciplinary approach to learning
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6.3.2 Teaching and Learning

Our college plans teachers earning and evaluation schedules by preparing curricular in Board of Studies.

1. Group discussion
2. Direct and indirect approach
3. Role Play
4. Attitude Development Test
5. Audio visual, LCD Projector on seminar.
6. Mobile Education through WiFi connection
7. Field studies
8. Project emendates journals
9. Questionnaire Method
10. Integrated approach literary activities
11. Feedback from students about the teaching faculty taken and reforms undertaken
12. Remedial coaching to weaker section of students

6.3.3 Examination and Evaluation

There is provision of two midterm examination. Tutorial works assessment given, semester exam in conducting Board and the Chairman pass the result. Grievances of student regarding exam evaluation are taken into consideration by examination committee, controller of exam.

6.3.4 Research and Development

Research are being promoted through UGC funding. Two M.R.P submitted. Faculties are guiding research fellows enhancing research innovations.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computer Laboratory, Electronics Laboratory with smart class, IQA Cell furnished Instrumentation developed. Our library consists of around 60500 number text books and with 14 journals. Rs 10 Lakh were spent under the equipment head from the funds provided by State Govt.

6.3.6 Human Resource Management

The process of human resources including recruitment of teacher are recruited by the Government and the rest vacancies are filled up by guests faculty. Professional up gradation of staffs are done by sending them for orientation and refresher course to other universities. Self feedback from the students par stake holders and parent and alimony are taken periodically for self SWOS.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited by Govt. Contractual and Guest faculties are recruited by the College as per norms given by Govt. of Odisha.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

The students are admitted through e-Admission from all over the states. So diversity of students from all sections like SC, ST, OBC, Minority & Physically Challenged are given opportunity to admit to this premier college. 5% weightage for Ex-Service man, sports person, out of state quota is provided in the admission process.

6.4 Welfare schemes for

Teaching	As per the Govt.
Non teaching	As per the Govt.
Students	As per the Govt.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Continuous evaluation through internal assessment exam (mid-semester exam), assignments as well as Project work.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has given us affiliation of the subjects which are opened first the beginning & NAAC Accreditation has given autonomy from the year 2002.

6.11 Activities and support from the Alumni Association

There is alumni association of Govt (Auto.) College, have a motto of developing this institute to its height. Some of alumni were members of Academic Councils. Suggestions are taken as feedback from the alumni as well as views of stake holders are considered for the academic and constructive growth of the institution.

6.12 Activities and support from the Parent – Teacher Association

A parent teacher association has power bonding for the holistic improvement of students. So, regular parent-teacher meeting is must as top know the hidden grievance of students.

6.13 Development programmes for support staff

The IQA cell promotes the supporting staff to empower his skills through ICT training and other. The office management and account section is fully managed through computer database.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Students of the institution planted a number of plants to make the campus Eco-friendly. There is a Botanical garden which is nourished by Botany students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The institution is geared to promote an ambience of creativity innovation in teaching learning and extra curricular activities in improving the quality education. For personality development group discussion for acting role play method is adopted while teaching one act play

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Designing and implementing Annual Plans for institutional activities for quality development substance.
2. To keep an eye on the daily academic and administrative activities of the institution.
3. Work for the development of internalization and institutionalization of quality enhancement policies and practice.
4. Arranging the feedback responses from student, alumni for quality related intuitional process.
5. Organization of work shop and seminar on quality related theme and promotion of quality study circles and institution wide dissemination of the proceedings of such culture.
6. To apply innovative and best practices in teaching and learning process.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Discipline in Examination, Energy Saving, silent sitting & yoga classes has been adopted

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Plantation work., Swachha Bharat Abhiyan.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

-SWOT analysis of several departments are attached.
-The students of all departments are very disciplined and all rounder.
- All departments have shortage of staffs and infrastructure.
-New innovative courses can be developed through inter disciplinary studies like Mass Communication, Translation, Friction Writing and other creative writing.
-There are several difficulties introducing latest technologies in teaching & learning process

8. Plans of institution for next year

1. The first and foremost plan of IQA Cell is to impart integral education to all students which will be skill based and CBCS based learning.
2. To promote research facilities by generating funds from State holders and other agencies.
3. To foster education which will develop holistic improvement among the students personalities.
4. Innovative teaching techniques like Role Play method, Organizing behavior pattern, Aptitude Test, redesigning value oriented curriculum, Best practice which will promote the duty, discipline devotion.
5. Preparing of AQAR in time.

Name Dr Kamal Pralim Sahoo
Leader in Hindi

Signature of the Coordinator, IQAC

Name Dr (Mrs) Pratima Sahoo
Principal, GACR

Signature of the Chairperson, IQAC
08-01-16

ACHIEVEMENT

- Started self evaluation of teachers and students.
- Prepared SSR report of the institution.
- Organization of workshop Trilingual Pact (Hindi, Oriya & English) by IQA Cell. National Seminar was organized.
- Self study of SWOC of each Deptt. Was sought leadership was adopted by the coordinator of IQA and team work of the members of NAAC and other office bearer resulted in preparing self study report.
- Arranged the feedback response from students for quality related institutional process.
- Online feedback from alumin.
- Activated the NSS and extension activities.
- Prepared focused Internal Annual Assurance Report.
- Academic audit was done by the principal through checking lesson plan register and daily progress register.

○ **PLAN ACTION**

- Designing and implementing Annual Plans for institutional activities for quality development substance.
- To keep an eye on the daily academic and administrative activities of the institution.
- Work for the development of internalization and institualization of quality enhancement policies and practice.
- Arranging the feedback responses from student, alumni for quality related intuitional process.
- Organization of work shop and seminar on quality related theme and promotion of quality study circles and institution wide dissemination of the proceedings of such culture.
- To apply innovative and Best practices in teaching and learning process.

○ **FUTURE PLAN OF IQA**

- The first and foremost plan of IQA Cell will be to impart integral education to all students which will be skill based and CBCS based learning.
- To promote research facilities by generating funds from State holders and other agencies.
- To foster education which will develop holistic improvement among the students personalities.
- Innovative teaching techniques like Role Play method, Organizing behavior pattern, Aptitude Test, redesigning value oriented curriculum, Best practice which will promote the duty, discipline devotion & Preparing of AQAR in time.

○ **HEALTHY PRACTICE**

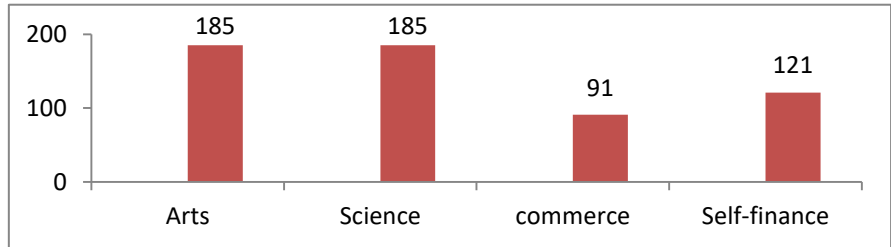
- How is the college is geared to achieve its specific goal and objectives ?

- Inbuilt mechanism for academic audit and accountability.
- Mustering alumni support.
- Formation of a trust through alumni ass and drawing up of vision paper Govt. (Auto.)
College vision 2010 for our future development
- Offering a wide range of academic options.
- Introduction of professional and multi disciplinary subjects.
- Continuous effort to update and restructure the curricular.
- Refresher courses / Orientation course for teachers.
- Personality test for students.
 - Any other highlights
 - Euphoria, the Glory Fest

[2014-2015]

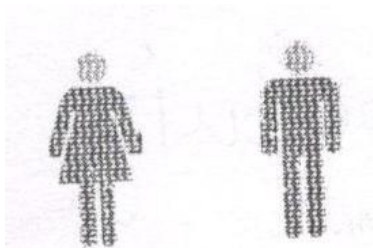
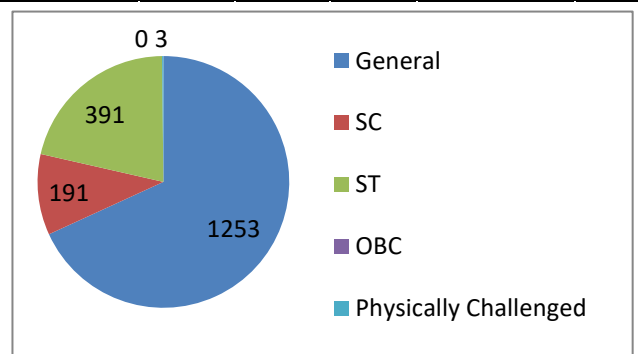
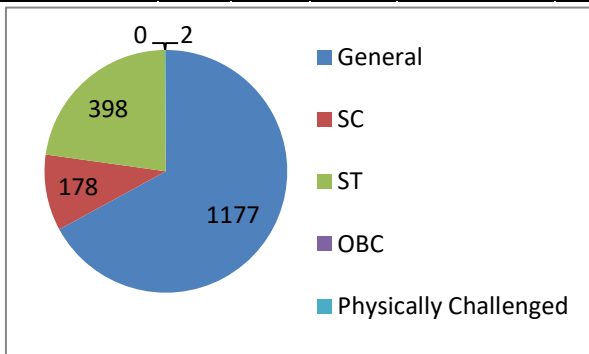
Student Admission

Stream	Nos
Arts	185
Science	185
commerce	91
Self-finance	121
Total	582



Student Strength (Category Wise)

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1177	178	398		2	1755	1253	191	391		3	1838



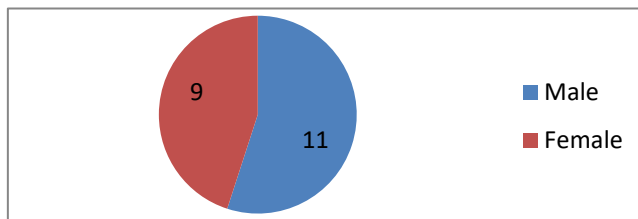
1076

762

[2015-2016]

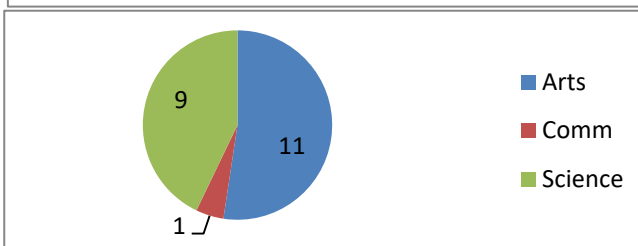
Academic / Staff

Male	Female	Total
11	9	20



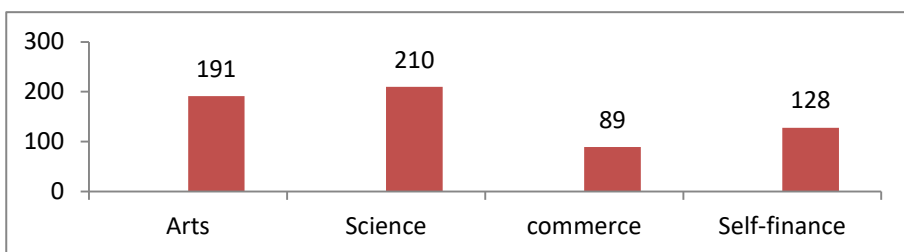
Faculty Strength

Arts	Comm	Science
11	1	9



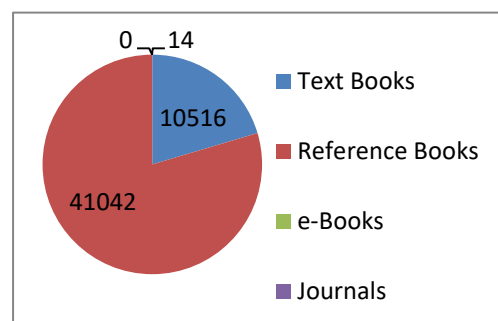
Student Admission

Stream	Nos
Arts	191
Science	210
Commerce	89
Self-Finance	128
Total	618



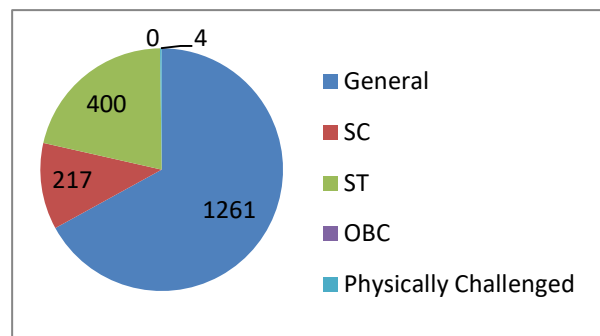
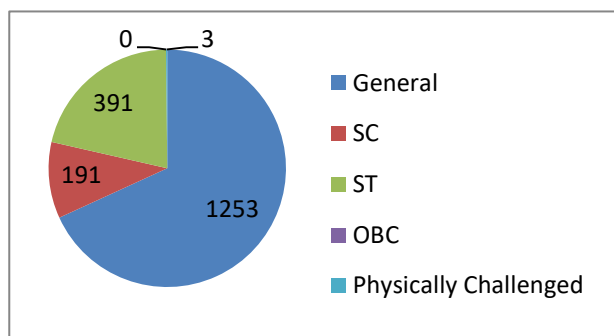
Library Data

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10516	90,000				
Reference Books	41042	26,000	363		51921	393,500
e-Books						
Journals	14		4			



Student Strength (Category Wise)

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1253	191	391		3	1838	1261	217	400		4	1882





CHAPTER - XI
ACADEMIC CALENDAR FOR THE YEAR - 2014-15
(FOR DEGREE & P.G. CLASSES)

Date of Reopening of the College after Summer Vacation -	23.06.2014
Commencement of Classes :	
+3 Semester - I	07.08.2014 (Thursday)
+3 Semester - III	07.07.2014 (Monday)
+3 Semester - V	24.06.2014 (Monday)
PG Semester - I	07.08.2014 (Thursday)
PG Semester - III	07.07.2014 (Monday)
Last Date of Admission	
+3 First Year	04.08.2014 (Monday)
P.G. Part - I	04.08.2014 (Monday)
Honours Selection	
+3 First Year Science	04.08.2014 (Monday)
+3 First Year Arts	04.08.2014 (Monday)
Expected Dates of Course Completion	
+3 Semester - I	- November 2014
+3 Semester - III	- November 2014
+3 Semester - V	- November 2014
P.G. Semester - I	- November 2014
P.G. Semester - III	- November 2014
+3 Semester - II	- April 2015
+3 Semester - IV	- April 2015
+3 Semester - VI	- March 2015
P.G. Semester - II	- April 2015
P.G. Semester - IV	- April 2015
Date for Filling up forms for different examinations	
<u>P.G.</u>	
P.G. Semester - I (R & B)	- November 2014
P.G. Semester - III (R & B)	- November 2014
P.G. Semester - II (R & B)	- March 2015
P.G. Semester - IV (R & B)	- March 2015

