



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT AUTONOMOUS COLLEGE ,ROURKELA
• Name of the Head of the institution	DR.BIJAYA KUMAR BEHERA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06612664586
• Alternate phone No.	7749001044
• Mobile No. (Principal)	9437683504
• Registered e-mail ID (Principal)	principalgacr@gmail.com
• Address	PANPOSH
• City/Town	ROURKELA
• State/UT	ODISHA
• Pin Code	769004
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	01/04/2002
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	MR. CHOUDHURY PRADOSH RANJAN				
• Phone No.	06612664586				
• Mobile No:	9439531511				
• IQAC e-mail ID	iqacgacr2020@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.gacrkl.ac.in/aqar/GACR-AQAR-2020.pdf				
4. Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gacrkl.ac.in/academiccalendar2122.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.23	2019	01/05/2019	30/04/2023
6. Date of Establishment of IQAC			14/08/2014		
7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	NIL	NIL	01/07/2022	0.00	
8. Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9. No. of IQAC meetings held during the year	04				
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken	Yes				

uploaded on the institutional website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Up-gradation of the Physical Infrastructure with on-going Projects like New Computer Science Block, Academic Block, Mini-Stadium, Boys Common Room Etc., Beautification of College Campus with Sanitation in regular interval throughout the session.		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes				
Academic Activities	Introduction of New Programs. Focus on Curricular and Co-Curricular Activities. Introduction of value added courses. Purchase of Books Books for Library and Implementation of Android Library App. Initiation of Academic Audit.				
Infrastructure Augmentation	Construction of New - Vigyan Bhawan (Science Block) / Academic Block / Central Library Building / Computer Science Building / Gymnasium / NSS & NCC Building / Girls Hostel / Boys Common Room				
Alumni Engagement	Initiating various Alumni Engagement Activities				
Extension & Outreach Activities	Execution of various activities through NCC, NSS & YRC for Holistic development.				
ICT	Focus on enhancing use of ICT enabled Teaching and Learning aids. Website upgradation.				
13. Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Body</td> <td>11/07/2022</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Governing Body	11/07/2022
Name of the statutory body	Date of meeting(s)				
Governing Body	11/07/2022				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					

Year	Date of Submission
YES	11/07/2022

15.Multidisciplinary / interdisciplinary

We are a completely a Government College and are yet to take any major step in this regard as we have not received any instruction from the affiliating University.

16.Academic bank of credits (ABC):

The College has taken necessary steps and registered with NAD.

17.Skill development:

The College is looking at opening of New Programs and currently offers 2 numbers of Skill Enhancement courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We are a completely a Government College and are yet to take any major step in this regard as we have not received any instruction from the affiliating University.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College focuses on achieving the desired Courses Outcomes across all Programs. The evaluation is accordingly aligned with the Course Outcomes to ensure achievement of various Outcomes as predefined.

20.Distance education/online education:

The College is equipped with IGNOU & Orissa State Open University Study Centres.

Extended Profile**1.Programme**

1.1 37

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 3151

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1240

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 1140

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 782

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 41

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 37

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 3151

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1240

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 1140

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 782

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	41
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	60
Number of sanctioned posts for the year:	
4.Institution	
4.1	612
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	82
Total number of Classrooms and Seminar halls	
4.3	120
Total number of computers on campus for academic purposes	
4.4	21.11
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Curriculum of the College is aligned with Model CBCS Syllabus introduced by the Department of Higher Education, Odisha. The IQAC along with the respective HOD's have aligned the PO, PSO's and CO's with Model CBCS Syllabus and the Vision Mission Statement of the College.

All Departments are being reviewed on the overall performance

periodically as regards Quantity & Quality of Progression. IQAC has played a catalytic role in ensuring conduct of an array of initiatives focused on Curricular, Co-curricular, Extracurricular, Extension & Outreach initiatives spearheaded by various Cells, Committees, Departments etc.

The Principal and IQAC have consciously ensured Student Centricity through adequate initiatives/exposure to the Students through Practical/Experiential learning. IQAC ensures and relies on a robust "Feedback System" as a review mechanism, which helps the College to Focus on various emerging areas of areas that need improvement. The College Mentor/Mentees System has helped Students of all learning levels for their overall Progression.

The College authorities are dedicated to Meritocracy through a Continuous and Comprehensive Evaluation system which is aligned with the PO, PSO's & CO's. The Academic & Autonomous cells play a pivotal role to ensure attainment of PO, PSO'O & CO's through its overall examination and evaluation system of the College.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

00

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

233

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

01

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

37

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College has courses wherein Professional Ethics, Gender, Human

Values are prescribed in the Syllabus by the affiliating University. For example: Professional Ethics is an important part of the Syllabus for Commerce itself and thereby taught in regular classrooms. A new course under the name of Value and Ethics has been introduced during the academic session.

The IQAC lays adequate impetus on this by conducting Seminars/Symposium/Debates etc. on various crosscutting issues as planned event at Department level. Special sessions are also been organised by the concerned Department Faculties to ensure sensitisation as regular intervals. Our Career Counselling Cell and the respective mentors play a Key Role by re-iterating on the above aspects in order to ensure Holistic growth of Students.

This helps our Students in developing and disseminating Healthy Etiquettes, professional/work/business ethics, morals, respect etc. Sensitisation/Integration of these elements is important as these are the Basic Ethos that a Good, Holistic Human Being must adorn.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

04

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2706

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1063

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://gacrkl.ac.in/igac/Student-Feedback-Analysis-Report-2021-22.PDF
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://gacrkl.ac.in/igac/Student-Feedback-Analysis-Report-2021-22.PDF
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1226

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

517

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Academic Session begins with Induction and Bridge courses for the Newly Enrolled Students. This ensures Newly enrolled Students to Acclimatize themselves with respect to the College, its rules and regulations along with Academic orientation through various Bridge Courses especially designed for those Students who are from diverse backgrounds.

Respective faculty members of various departments conduct Surprise tests and Home Based Assignments other than Internal Semester Exams. Along with the above overall Classroom observation, participation of students in various activities as well student performance in tests help the faculty member identify and segregate students as per there learning levels (i.e. Slow & Fast).

Remedial/Tutorial classes are a part of the College Time-Table and

strict compliance is ensured.

The Mentors play a crucial role by counselling students who are academically weak and strong them through regular Counselling sessions.

Advanced Reading, Project Work, Internship, Guidance for Competitive Exams etc. are few of the Areas of Focus for Advanced/Fast Learners. The Advanced Learners are even given the opportunity to help their Peers (i.e. Slow Learners) on the Academic forefront under the respective Faculty members guidance. The College Library also facilitates Students with variety of books and electronic resources (i.e. EBSCO a Student Android Library App) accessible round the clock, with anytime anywhere access giving Students flexibility and ease.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/09/2021	3151	103

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

“Practice makes a Man Perfect” is a Cliché that still holds relevance irrespective of time, domain or generation and therefore the Principal along with the IQAC of the College have been continuously emphasizing on giving hands on exposure through Practical/Applied aspects for enhancing Understanding, confidence etc. on various concepts and theories learned in their respective Classrooms for various Programs.

The IQAC has adopted a Blend of Curricular and Co-Curricular activities that are executed by various Departments of the College with respect to its domain as part of teaching learning. Lecture Method, Interactive Methods, Project Based learning, Internship, Field Visits, Study Tours, Industrial Visits, Student Exchange Program etc. into the Teaching Learning Process. The Faculty Members make Learning interactive by motivating Students to take part in various Group Discussions, Seminars, Case Studies, Subject Quiz, Role Plays etc.

The College has witnessed increased Student Participation, Involvement & Progression. In addition to this for the current Academic Session, the College continues to adhere to Project Work Submission as a mandate for all Students of UG Sem-6/PG Sem-4.

Our Endeavour is to help Students to be able to Visualize, Conceptualize, Comprehend, Experience, Apply & Analyse various areas with respect to different Programs/Domains. Every Department uses various combinations of Interactive Learning to ensure and enhance academic impact on Students positively and progressively.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Technology has taken centre stage in modern day teaching learning process of the College. IQAC has adopted a plethora to latest ICT enabled teaching aids. These tools have become integral part and of day to day classroom management. The IQAC organises training requirements for the Faculty members from time to time. These tools have positively impacted the Learning levels of Student by making the Classroom environment more cohesive, energetic, effective and impactful.

All 20 Departments are equipped with Laptops, Projectors, WiFi facilities, which are regularly being used. In addition to this the College ensures the utilisation of Smart Classroom, ICT enabled Seminar Halls, Computer Labs & Language Lab facilities. s

The College has also introduced an Android Mobile Library App

named EBSCO to ensure anytime anywhere access along with flexibility in ease of access.

The College uses ZOOM and Google Meet platforms to conduct online classes. The IQAC has proactively ensured availability of Department wise Study Material on the College website for the benefit of the Students. The College is digitally enabled for Examination Registration, Admit Card/Hall Ticket issuance & Online Results. The Students are also motivated to take part in various courses through Swayam, NPTEL, MOOCSetc through the College Website.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The College prepares its Academic Calendar aligned with the Academic Calendar provided by Department of Higher Education (DHE) Odisha. Diligent Planning is done prior to the commencement the Academic year by IQAC. The IQAC initiates and ensures completion of Master Time Table for the session aligned with the Academic Calendar. Furthermore respective Departments in consultation with IQAC prepare a Department wise Time Table.

The Principal assisted by the IQAC verify the Time Tables and finally approve the Time-Table for implementation. Along with this

the respective HOD's ensure that Lesson Plans for the Academic Session is prepared by the Faculty Members of the Department. All the Department HOD's finally approve the Lesson Plans prepared by the Faculty Members prior to its implementation.

The IQAC also works on a plan with the concerned HOD's to ensure proper planning of Curricular & Co-Curricular Activities that would be required to be executed as per the various provisions made through the Time-Table. The College swings into action as soon as the New Academic Session commences and ensures smooth execution of all plans both at College & Departmental Level.

The performance of various faculties on Academic progress are monitored on a monthly basis by the respective HOD's to ensure academic operations are aligned with various timelines fixed at the beginning of the Academic Session.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

43

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

325

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

21

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

18

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Autonomous Cell has taken necessary measures to continue examination operations with the help of Automation facilities reducing human intervention making the practice robust, efficient and active. The College has developed and deployed Automation of the Examination process through internal resources in the past years.

The College is already registered with National Academic Depository and accordingly Mark sheets of Students are also being uploaded to DIGILOCKER.

Autonomous Cell is responsible and in control of the functioning of the Automation tools. The Automation facilitates Online Form Fill-up and Online Payment facilities for paying Examination Fees. Other than this Admit Cards are also issued through online mode, Computerised Result calculations/Graduation are automated. Results Publications are also done through Online Mode. Issuance of Semester wise certificates are also done through Online Mode. The use of Automation has enabled the Autonomous Cell to work more Effectively, Efficiently and helped in reducing Manual intervention.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The PO, PSO's & CO's have been aligned by the respective HOD's and their Faculty Members of the Department. Sensitisation program was conducted by the IQAC & Academic Bursar to ensure better understanding as regards to the changes to be incorporated and aligned as per the Model CBCS Syllabus.

All our Faculty Members are actively involved in incorporating changes and subsequent dissemination among Students. Academic Year commences with Induction & On-Boarding Program for the Newly Enrolled Students. The Students undergo a detailed Induction program wherein the respective HOD's ensure that each and every Faculty Member sensitises the Students on the respective PO, PSO's & CO's. This is done to enable a Student to visualise and acclimatise themselves with the respective Departmental Academic Roadmap. The PO, PSO's & CO's have been displayed on the Website for the benefit of all the Stakeholders.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Autonomous Cell headed by the Controller of Examination of the College who ensures a fair & unbiased approach as a guiding principle in the examination process leading to Meritocracy. The Cell follows and ensures an effective, efficient & robust Examination/Evaluation Process. The respective HOD's ensures clarity to the Faculty Members pertaining to the setting of Question Papers and its Approach and alignment with the Course Outcomes.

The examinations are conducted and aligned in order to meet the requirements as stated in the respective Departmental PO, PSO's, CO's. The Principal, Controller of Exams, IQAC & the respective HOD's are instrumental for the overall governance on the Quality Parameters, Effectiveness, Relevance, Efficiency etc.. The College remains focused to adhering to practises, systems to ensure Attainment of Outcomes by Infusing Skills which would help them while resorting to Employment, Self Employment or Higher Education.

The College has played a catalytic role for Students of all sections/categories of society. The Institution continues to be instrumental in providing Livelihood to Thousands of Students of the near vicinity and beyond.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

991

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://gacrkl.ac.in/igac/Student-Feedback-Analysis-Report-2021-22.PDF>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Committee of the College is responsible to promote Research Oriented Activities for Teachers and Students. The Research Committee has been constituted with designated Members to drive the Committee.

The UG/PG and MPHIL Students are given exposure to Research through Project Works and other academic assignments. The College Research Committee has a Policy in place to ensure clarity/transparency and ensure building a Research Temperament amongst the Faculties and Students of the College.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://gacrkl.ac.in/committees/research-committee.php
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0.0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

01

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College IQAC has taken initiative and formed a Research Committee. The Committee is responsible to promote Research Oriented Activities among Teachers and Students. Other than this Entrepreneurial Focus of the College continues to be the responsibility of the Department of Commerce. The Department focuses on sensitising the students on a step by step approach to start a company. The Students are also given exposure to various Bottlenecks & Obstacles that Entrepreneurs commonly face.

The Students receive inputs as to real life Industry Best Practices through Case Studies, Group Discussion etc.. Workshops, Seminars, Guest Lectures etc. pertaining to Self Employment are planned and executed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

19

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

7

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-

Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College acknowledges and accepts responsibility to produce Holistic Professionals with Social Integrity. The College continuously organises a wide range of activities revolving around Social upliftment/development, Communal Harmony & Community Development. The College has an active NCC, NSS & YRC wings.

All the above bodies have played a crucial and critical role by shouldering many responsibilities in the Academic Session. Students of the College have shown their Zest/Inclination towards emerging social needs by wholeheartedly participating in various activities.

Many activities were undertaken by the NCC Wing. NCC wing and others have also observed Azadi Ka Amrit Mahotsav. Blood Donation Camp, Plantation Drive, and other programs on awareness were also carried out by YRC and NSS. All these activities have acted as an enriching experience for Students by inculcating/imbibing Values, Ethics, Empathy, Uprightness etc..

The College remains focused of producing Law Abiding Professional, high on Social and Moral Values for the larger benefit of Society & the Nation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

5

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

4118

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is equipped with 86 well ventilated Classrooms out of which 26 Classrooms are ICT enabled with Projector, Wifi facilities (Every Department has 1 Classroom enabled with ICT along with a Departmental Laptop/Desktop).

Laboratories - 15 well equipped Laboratories which include UG/PG - Science/Arts (Psychology, Education) & Computer Science. The College has a well-developed and maintained Herbal and Botanical Garden facilities. The College has a well-equipped Language Laboratory, which was upgraded with latest version during the previous year.

Smart/Virtual Classroom - The College also has 2 nos of Smart Classroom facilities which are being used regularly. Seminar Halls/ Lecture Theatre - 5 nos of well ventilated & maintained ICT enabled Seminar Halls out of which 1 is Air-conditioned.

Library - Automated Library with approximately 53000 Books and Journals. The Library has a dedicated Student and Faculty Reading Area. The College has introduced Android app for students for anytime and anywhere accessibility.

Infrastructure augmentation - New Academic Block, New Library Building, New Science Block along with 1st floor of Computer Science are the ongoing projects which are making quick progress.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Cultural Activities - All Cultural Programs are conducted in Amphitheatre every year. The Amphi Theatre is well equipped to conduct programs. Every Hostel has designated area along with stage to conduct observations, competitions, yoga & other cultural programs. College is equipped with 1Multipurpose Air-conditioned Seminar Hall.

Sports & Games - College has a Mini Stadium which facilitates outdoor sports such as Cricket, Football. Volley Ball, Badminton, Self Defence Programs. Indoor Games facilities are also available in Common Room's and Hostels.

Gymnasium - College has its own Gymnasium to ensure focus on fitness and self-discipline. College has also introduced gymnasium facilities in 5 different Boy's and Girl's.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

2.627

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The initiative for Automation of Library was undertaken in the year 2018 by IQAC. The Library has a repository of approximately 52 thousand books. The expenditure towards books for this year is approximately 3 lacs translating to procurement of more than 1500 books. The Library Automation Software was subsequently upgraded during this period. The latest version that has been deployed is Abhilekh 1.0 Version equipped with QR coding other features.

The Library has got designated Student and Faculty reading areas. Rules and Regulations of the Library are displayed for the consumption and benefit of the Student. The Library is also enabled with EBSCO for online access through android devices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gacrkl.ac.in/library.pdf

4.2.2 - Institution has access to the following: D. Any 1 of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

3.0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

24

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College has an IT Policy in place which defines rules, regulations and guidelines for proper usage and maintenance of technical equipment's. The policy ensures ethical and acceptable

use of systems, assures health, safety and security of data, products, facilities as well as the people using them.

The Policy defines guidelines for issues like purchase, compliance, IT support and grievance redressed of the employees pertaining to IT assets and services used for Academic and Administrative purposes. The College has ensured regular maintenance of equipment's so as to function effectively and efficiently benefitting various Stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3151	120

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

8.07

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

This institute is fully operated by state Government. Most of the maintenance is done by the Govt. itself. Through its different Department like PWD for infrastructural maintenance, GED for electrical maintenance and PHD for water and sewage maintenance. These maintenance are supervised by the different committees constituted every year at the beginning of the session.

This committee informs the respective department if any maintenance is required and also follow up till the completion of the works. More over the maintenance and cleaning of lavatory, laboratory, class rooms etc. are done through outsourcing of local bodies selected by open tender. All other minor faults or repairing is by the college authorities. Class room are utilized regularly by the students but sometime it is also made available for the other governmental and the nongovernmental organisations for conducting the exams if not use for the said period. Alongside we also have a detailed Dos and Donts list which vary from Laboratory to Laboratory, Class rooms, Common Room, Hostels, Library etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1436

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology **B. Any 3 of the above**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

77

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

02

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College Election has been Cancelled with reference to Instructions given by the State Higher Education Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has a registered Alumni Association. The Alumni Association meeting was also conducted in the presence of Alumni Members & Staff members. The meeting facilitated dicussions regarding developmental plans to be jointly undertaken for the overall development of the College. Discussion regarding having the next meeting on the 22nd of October was decided along with a future plan to host a Global Alumni Meet was also proposed and agreed upon.

The Alumni Association has also been facilitated with aOffice Room

in the College Building.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://gacrkl.ac.in/alumni/about.php

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Principal of GACR is at the apex of the overall governance mechanism of the College. The Principal along with the IQAC have adopted and remain committed to facilitate various resources required towards achieving various goals/objectives as envisioned in the Vision & Mission Statement of the College.

The College practices a decentralized system to meet\fulfil various time bound Academic, Administrative requirements for smooth functioning of the College. The College is also participative in its style of management by proactively involving Student, Alumni's in planning and execution of various events. The IQAC acts as a torchbearer for the smooth execution of various activities along with providing necessary take part in various extra-curricular, cultural, regional activities.

The Management has also ensured successful execution of various extension and outreach activities aimed at community development, well being, harmony etc. for Holistic development of the Students.

The Management and the entire team of the College have focused towards the positive transformation of the College. The College has many developmental projects underway which would enhance both the growth of the College Qualitatively & Quantitatively.

The College has been successfully gaining recognition for the "Right Things" over decades of its existence.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://gacrkl.ac.in/organogram.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization of Power, Accountabilty and Responsibilities has enabled the College to successfully meet various timelines. The College has been practicing a decentralized system to meet\fulfill various Academic, Administrative requirements within a certain timeframe for smooth functioning of the College.

The Principal of College is assisted by Academic, Administrative, Accounts Bursar, Controller of Examination & Various Cells & Committees. Necessary Powers have been delegated to ensure/enable quick decision making and execution of various tasks/assignments. Roles and Responsibilities for various designations are in place ensuring/building Accountability and ownership so as to meet various deadlines.

The Cells and Committees are purpose/objective driven and play a crucial role in the process of Decentralization. The Cells and Committees have defined functions to execute in order to fulfill its purpose and existence. All the Cells have played an Active role in the smooth functioning of various activities along with enabling the College and its Management to create and leave a multi dimensional impact to the overall progress of the College.

The College has evolved as an Institute of preference in the Region.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College takes necessary steps to ensure planning is done on annual basis on four broad areas i.e. Academic, Administrative, and Examination & Accounts macroscopically. The plans aligned to ensure adherence to various systems, procedures and policies as mandated by Department of Higher Education, affiliating university & various statutory bodies.

The IQAC however assists in terms of ensuring and adapting to various emerging requirements proactively. The Management is focused on continuous internal improvements related to Infrastructure Augmentation, Academic Upliftment, Examination, Human Resource & Accounts.

Many Infrastructure Projects were rolled out during the year i.e. Central Library Building, Computer Science Block, Science Block, Academic Building.

19 Nos. of New Faculty members joined the College during the Academic Session.

Examination and Evaluation aligned with Choice Based Credit System along with 80% automation of the Examination Cell.

IQAC initiated launching of new 6 New Academic Programs under UG and PG.

Many Student Centric Activities were carried out i.e. Curricular and Co-Curricular engagement.

The College has successfully accomplished many Milestones which was a result of meticulous Planning, Execution and Ownership.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Apex management Body of the College is the Executive Committee. The Executive committee is responsible for all decisions to be taken proposed by the Principal of the College.

The Principal of the College is assisted by Academic, Administrative, Accounts Bursar's, Controller of Examinations & various cells and committees to ensure effective governance and smooth functioning along with achieving various timelines prescribed by various statutory bodies. The Principal further delegates responsibilities among the above functional heads. Various Roles and responsibilities have been assigned for various designations for effective Governance. Due to decentralisation of power and authority the College has successfully initiated many activities, initiatives parallelly paving way for positive growth of the College overall.

Being a Government College policies and rules of service are as per the norms laid down by the Department of Higher Education and as per Odisha Government rules and regulations.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance **A. All of the above**

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College has provided its respective employees with Staff Quarters within and outside the campus.

Staff welfare fund initiated by the Employee Association and approved by the Staff Council. The purpose is to facilitate cases pertaining medical emergencies.

Festival Advance facility for the Grade 3 and 4 Employees i.e. Puja vacation etc. Day Care Facilities Group Insurance facilities Faculty/Staff Development Programs GPF withdrawal incase of emergencies.

Tea / Snacks for Staff

Job Rotation of Staff & Faculties.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

11

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

An Internal Financial Audit was initiated/proposed by IQAC and subsequently approved by the Principal, In lieu of the said Audit an Internal Audit Committee was formed. The Committee independently was instructed and empowered to conduct the Audit. The Audit comprised of evaluating the existing:

Cash Section**Accounts Section****Autonomous Cell**

The observations of the Audit were found to be satisfactory. However minor mistakes were observed e.g. Drawing & Disbursal Officers signature was not found in the DCR (Daily Collection Register and other reports). Delay in updation of data was also observed occasionally, The compliance were done in full by the respective authority. Thereafter a training program was conducted on Process Compliance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

There are 4 Departments that are being run under Self Financing fund namely

PG Commerce - 64 Seats

UG Computer Science - 72 seats/PG Computer Science - 64 Seats

UG ETC - 32 Seats UG MTC - 24 Seats

A part of the funds generated from Self Financing Resources are used towards remuneration of Contractual/Sub-Staff/Out-sourcing Staff. An amount of 1 Crore has been spent on constructing of a Self Finance Building.

Post Graduate Departmental Development Fund (PGDDF) – is an initiative of the institution under which Funds generated are used for all round developmental PG department/Students (e.g. expenditure on PG Lab Development/equipments/books etc.)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the College has played a catalytic role by Suggesting, Introducing, Implementing & Executing Quality oriented initiatives impacting various stake holders positively. The IQAC has demonstrated effectiveness and efficiency in overcoming various challenges. Incremental Improvements undertaken by the IQAC are:

Academic Initiatives - Introduction of New Programs. Focus on Curricular and Co-Curricular Activities. Purchase of Books for Library and Implementation of Android Library App. Initiation of Academic Audit.

Infrastructure Augmentation - New - Vigyan Bhawan (Science Block) / Academic Block / Central Library Building / Computer Science Building / Gymnasium / NSS & NCC Building / Girls Hostel / Boys Common Room

Execution of various activities through NCC, NSS & YRC for Holistic development.

Focus on enhancing use of ICT enabled Teaching and Learning aids. Website upgradation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Department wise Academic Audit / Introduction Examination Automation Implementation / Department Wise Study Material on Website / Focus on Experiential learning etc. In addition to this IQAC/Academic Bursar are actively involved in planning, suggesting, implementing good practices impacting Student Life Cycle. The various bodies have been a great support system in terms of the overall development of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gacrkl.ac.in/iqac/academic-audit-2021-2022.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://gacrkl.ac.in/igac/Student-Feedback-Analysis-Report-2021-22.PDF
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has an active Women Grievance cell and Anti-Sexual harassment cell at GACR to ensure gender equity; it addresses all the issues pertaining to female students as well as employees.

For a good gender balance- as far as employees are concerned we have got contractual faculties where Female staff outnumber their male counterparts, hence, the ratio of women working is higher than men.

Celebration of Women's day to promote gender equity takes place year by year in our institution to emphasis and focus on the dignity of women.

We do also have a day care facility at GACR to promote working mothers a healthy work ambience.

We do have girl's common room for girl students as we are concerned about safety and sanitization. We sensitize girl students on women's health and also provide them with sanitary dispensers in common rooms and bathroom so that they don't feel away from home during long hours of classes.

Self-defense programs are held to make female students selfequipped and empower them in every way. The overall number of initiatives have been less due to the Pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste collected from the college campus on a regular basis daily once by the local municipal authorities.

Disposing and storing of harmful chemicals from chemistry lab is done on a regular basis based on the norms and guidelines provided.

We adhere to not littering here and there. To reduce carbon emission we encourage cycling to our students and faculties. We also have rain water harvesting facility available.

Good drainage system and septic tank inside the campus helps proper distribution of water and sewage.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: **A. Any 4 or all of the above**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards

5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

In various aspects the institution has tried its best in providing an inclusive environment. The college has students and employees from diverse backgrounds across Odisha and India from different cultural as well as religious backgrounds. And one can see

broadcast of different cultures to students via the faculties and students we have. Through this we encourage our students belonging to different religion and language to live together in hostels also.

We put efforts at paying respect and give more importance to every religion by organizing various competitions like essay, song, dance etc and also to give emphasis on tolerance and harmony towards communal and socio economic diversities so that students get opportunity to learn about other religion and have empathy for their fellow mates.

Different pujas and festivities are organized to make students aware and help them get to the roots to understand culture and be inclusive culturally.

The institution has also organized various webinars and teacher exchange program on several topics to ensure knowledge amongst students. Social activities by NSS, YRC, NCC are organized regularly to create an inclusive environment as there are also some students below poverty and many belong to tribal communities too, We encourage all of them to participate and avail equal opportunity, which helps them to explore and experience more by participating and move further as credible citizens of society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

At GACR we have always emphasized on sensitization of Constitutional obligations. A number of initiatives have been taken up in this regard. A seminar was organized on National Voters Day by Department of Political Science on the topic- "National Voters Day -An Awareness." Students were made aware on suffrage and its role and importance by participating in the program. Constitutional day was also observed by Political Department by conducting a seminar on Constitution and its importance with the presence of 110 students participating in it, amongst which few students presented paper. Valuable talk was delivered by the faculties to disseminate knowledge about

constitution to the students. The Department also organized a seminar on Human Rights, Gender and Environment was organized to sensitize students, around 100 students were present and participated to make the seminar successful.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College has Celebrated important days such as the Yoga Day, Republic Day, International Yoga Day, Independence Day, No vehicle Day, womens, World Aids Day during the Year. In addition to this we have also celebrated Kargil Diwas, Azadi Ka Amrit Mahotsav with a lot of enthusiasm. The Celebrations and observations create a positive impact on the Students in terms of inculcating

Nationalism, sensitiveness towards Gender & Fitness.

There have been several other initiatives undertaken to impact and sensitise students with respect to Environment & Sustainability, Cleanliness, Hygiene etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

"Technology oriented - Ecosystem" GACR being an Institute imparting Professional Education, understands the importance of bringing about and infusing need based solutions particularly by Integrating ICT. Today "Technology oriented - Ecosystem" has an important role to play by providing and serving as a platform for dissemination of Quality Oriented Content which facilitates the students with State of the Art Technology wherein Learning Environment it's Effectiveness is further catalysed for desirable Outcomes. Students find the use of Technology more interesting and find it easier to grasp as it provides a perfect platform for Interaction & Experiential based learning. Class rooms are equipped with LCD projectors and computers of all departments. The College has purchased State of the Art 6 in 1 Smart Classroom Equipment - "K-YAN" to ensure Enhanced Level of Interactivity i.e. Anytime/Anywhere.

Green/Energy/Environment Audit - The College has taken a lot of steps towards the Overall Environment and its Sustainability as a whole and reduce the Carbon Footprint of the College. The College has therefore carried out a Green/Energy & Environment Audit in order to be able to identify various areas & measures to ensure sustained and incremental growth with regard to refining existing practices, adopting progressive measures and achieve reduced Carbon Footprint & Neutrality.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The College leadership remains meticulously focused on developing a Sense of Spirit-de-Corps, Societal Enhancement, Community Development, well-being and harmony by organising a wide array of activities for Students. The College proactively plans and executes activities to be undertaken by the NCC, NSS & YRC wings ensuring the Cells remain focused, active and progressive.

Being one of the leading institutions of the city of Rourkela/Odisha our efforts have not gone unnoticed in the areas of Extension & Outreach activities which act as key elements for ensuring Holistic Development and growth of Students. The College has been successful in instilling a spirit of Camaraderie/Cohesiveness amongst its Staff & Students motivating them volunteer to take part in activities for the larger benefit of Society and its well being. With sheer grit and determination many Awareness & Sensitisation Programs were undertaken by NCC, NSS & YRC wings. As many as 25 programs were successfully undertaken on various issues that led to creating a positive impact in and around the near vicinity. The College is delighted to experience wholehearted participation of Students (1418 Nos) & Faculties.

The NCC Units of the College have showcased exemplary performance for which as many as 5 Awards have been received (i.e. Governor's award, CIA Award & DG NCC Commendation Card). The College shall leave no stone unturned to continue to serve the Society through its Stakeholders at large by being a continuous source of inspiration.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Curriculum of the College is aligned with Model CBCS Syllabus introduced by the Department of Higher Education, Odisha. The IQAC along with the respective HOD's have aligned the PO, PSO's and CO's with Model CBCS Syllabus and the Vision Mission Statement of the College.

All Departments are being reviewed on the overall performance periodically as regards Quantity & Quality of Progression. IQAC has played a catalytic role in ensuring conduct of an array of initiatives focused on Curricular, Co-curricular, Extracurricular, Extension & Outreach initiatives spearheaded by various Cells, Committees, Departments etc.

The Principal and IQAC have consciously ensured Student Centricity through adequate initiatives/exposure to the Students through Practical/Experiential learning. IQAC ensures and relies on a robust "Feedback System" as a review mechanism, which helps the College to Focus on various emerging areas of areas that need improvement. The College Mentor/Mentees System has helped Students of all learning levels for their overall Progression.

The College authorities are dedicated to Meritocracy through a Continuous and Comprehensive Evaluation system which is aligned with the PO, PSO's & CO's. The Academic & Autonomous cells play a pivotal role to ensure attainment of PO, PSO's & CO's through its overall examination and evaluation system of the College.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

00

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

233

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

01

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

37

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College has courses wherein Professional Ethics, Gender, Human Values are prescribed in the Syllabus by the affiliating University. For example: Professional Ethics is an important part of the Syllabus for Commerce itself and thereby taught in regular classrooms. A new course under the name of Value and Ethics has been introduced during the academic session.

The IQAC lays adequate impetus on this by conducting Seminars/Symposium/Debates etc. on various crosscutting issues as planned event at Department level. Special sessions are also been organised by the concerned Department Faculties to ensure sensitisation as regular intervals. Our Career Counselling Cell and the respective mentors play a Key Role by re-iterating on the above aspects in order to ensure Holistic growth of Students.

This helps our Students in developing and disseminating Healthy Etiquettes, professional/work/business ethics, morals, respect etc. Sensitisation/Integration of these elements is important as these are the Basic Ethos that a Good, Holistic Human Being must adorn.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

04

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2706

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1063

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://gacrkl.ac.in/igac/Student-Feedback-Analysis-Report-2021-22.PDF
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://gacrkl.ac.in/igac/Student-Feedback-Analysis-Report-2021-22.PDF
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1226

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

517

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Academic Session begins with Induction and Bridge courses for the Newly Enrolled Students. This ensures Newly enrolled Students to Acclimatize themselves with respect to the College, its rules and regulations along with Academic orientation through various Bridge Courses especially designed for those Students who are from diverse backgrounds.

Respective faculty members of various departments conduct Surprise tests and Home Based Assignments other than Internal Semester Exams. Along with the above overall Classroom observation, participation of students in various activities as well student performance in tests help the faculty member identify and segregate students as per there learning levels (i.e. Slow & Fast).

Remedial/Tutorial classes are a part of the College Time-Table and strict compliance is ensured.

The Mentors play a crucial role by counselling Students who are academically weak and strong them through regular Counselling sessions.

Advanced Reading, Project Work, Internship, Guidance for Competitive Exams etc. are few of the Areas of Focus for Advanced/Fast Learners. The Advanced Learners are even given the opportunity to help their Peers (i.e. Slow Learners) on the Academic forefront under the respective Faculty members guidance. The College Library also facilitates Students with variety of books and electronic resources (i.e. EBSCO a Student Android Library App) accessible round the clock, with anytime anywhere access giving Students flexibility and ease.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/09/2021	3151	103

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

"Practice makes a Man Perfect" is a Cliché that still holds relevance irrespective of time, domain or generation and therefore the Principal along with the IQAC of the College have been continuously emphasizing on giving hands on exposure through Practical/Applied aspects for enhancing Understanding, confidence etc. on various concepts and theories learned in their respective Classrooms for various Programs.

The IQAC has adopted a Blend of Curricular and Co-Curricular activities that are executed by various Departments of the College with respect to its domain as part of teaching learning. Lecture Method, Interactive Methods, Project Based learning, Internship, Field Visits, Study Tours, Industrial Visits, Student Exchange Program etc. into the Teaching Learning Process. The Faculty Members make Learning interactive by motivating Students to take part in various Group Discussions, Seminars, Case Studies, Subject Quiz, Role Plays etc.

The College has witnessed increased Student Participation, Involvement & Progression. In addition to this for the current Academic Session, the College continues to adhere to Project Work Submission as a mandate for all Students of UG Sem-6/PG Sem-4.

Our Endeavour is to help Students to be able to Visualize, Conceptualize, Comprehend, Experience, Apply & Analyse various areas with respect to different Programs/Domains. Every Department uses various combinations of Interactive Learning to ensure and enhance academic impact on Students positively and progressively.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Technology has taken centre stage in modern day teaching learning process of the College. IQAC has adopted a plethora to latest ICT enabled teaching aids. These tools have become integral part and of day to day classroom management. The IQAC organises training requirements for the Faculty members from time to time. These tools have positively impacted the Learning levels of Student by making the Classroom environment more cohesive, energetic, effective and impactful.

All 20 Departments are equipped with Laptops, Projectors, WiFi facilities, which are regularly being used. In addition to this the College ensures the utilisation of Smart Classroom, ICT enabled Seminar Halls, Computer Labs & Language Lab facilities.

The College has also introduced an Android Mobile Library App named EBSCO to ensure anytime anywhere access along with flexibility in ease of access.

The College uses ZOOM and Google Meet platforms to conduct online classes. The IQAC has proactively ensured availability of Department wise Study Material on the College website for the benefit of the Students. The College is digitally enabled for Examination Registration, Admit Card/Hall Ticket issuance & Online Results. The Students are also motivated to take part in various courses through Swayam, NPTEL, MOOCSetc through the College Website.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The College prepares its Academic Calendar aligned with the Academic Calendar provided by Department of Higher Education (DHE) Odisha. Diligent Planning is done prior to the commencement the Academic year by IQAC. The IQAC initiates and ensures completion of Master Time Table for the session aligned with the Academic Calendar. Furthermore respective Departments in consultation with IQAC prepare a Department wise Time Table.

The Principal assisted by the IQAC verify the Time Tables and finally approve the Time-Table for implementation. Along with this the respective HOD's ensure that Lesson Plans for the Academic Session is prepared by the Faculty Members of the Department. All the Department HOD's finally approve the Lesson Plans prepared by the Faculty Members prior to its implementation.

The IQAC also works on a plan with the concerned HOD's to ensure proper planning of Curricular & Co-Curricular Activities that would be required to be executed as per the various provisions made through the Time-Table. The College swings into action as soon as the New Academic Session commences and

ensures smooth execution of all plans both at College & Departmental Level.

The performance of various faculties on Academic progress are monitored on a monthly basis by the respective HOD's to ensure academic operations are aligned with various timelines fixed at the beginning of the Academic Session.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

43

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

325

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

21

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

18

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Autonomous Cell has taken necessary measures to continue examination operations with the help of Automation facilities reducing human intervention making the practice robust, efficient and active. The College has developed and deployed Automation of the Examination process through internal resources in the past years.

The College is already registered with National Academic Depository and accordingly Mark sheets of Students are also being uploaded to DIGILOCKER.

Autonomous Cell is responsible and in control of the functioning of the Automation tools. The Automation facilitates Online Form Fill-up and Online Payment facilities for paying Examination Fees. Other than this Admit Cards are also issued through online mode, Computerised Result calculations/Gradation are automated. Results Publications are also done through Online Mode. Issuance of Semester wise certificates are also done through Online Mode. The use of Automation has enabled the Autonomous Cell to work more Effectively, Efficiently and helped in reducing Manual intervention.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The PO, PSO's & CO's have been aligned by the respective HOD's and their Faculty Members of the Department. Sensitisation program was conducted by the IQAC & Academic Bursar to ensure better understanding as regards to the changes to be incorporated and aligned as per the Model CBCS Syllabus.

All our Faculty Members are actively involved in incorporating changes and subsequent dissemination among Students. Academic Year commences with Induction & On-Boarding Program for the Newly Enrolled Students. The Students undergo a detailed Induction program wherein the respective HOD's ensure that each and every Faculty Member sensitises the Students on the respective PO, PSO's & CO's. This is done to enable a Student to visualise and acclimatise themselves with the respective Departmental Academic Roadmap. The PO, PSO's & CO's have been displayed on the Website for the benefit of all the Stakeholders.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Autonomous Cell headed by the Controller of Examination of the College who ensures a fair & unbiased approach as a guiding principle in the examination process leading to Meritocracy. The Cell follows and ensures an effective, efficient & robust Examination/Evaluation Process. The respective HOD's ensures clarity to the Faculty Members pertaining to the setting of Question Papers and its Approach and alignment with the Course Outcomes.

The examinations are conducted and aligned in order to meet the requirements as stated in the respective Departmental PO, PSO's, CO's. The Principal, Controller of Exams, IQAC & the respective HOD's are instrumental for the overall governance on the Quality Parameters, Effectiveness, Relevance, Efficiency etc.. The College remains focused to adhering to practises, systems to ensure Attainment of Outcomes by Infusing Skills which would help them while resorting to Employment, Self Employment or Higher Education.

The College has played a catalytic role for Students of all sections/categories of society. The Institution continues to be instrumental in providing Livelihood to Thousands of Students of the near vicinity and beyond.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted

by Institution

991

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://gacrkl.ac.in/iqac/Student-Feedback-Analysis-Report-2021-22.PDF>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Committee of the College is responsible to promote Research Oriented Activities for Teachers and Students. The Research Committee has been constituted with designated Members to drive the Committee.

The UG/PG and MPHIL Students are given exposure to Research through Project Works and other academic assignments. The College Research Committee has a Policy in place to ensure clarity/transparency and ensure building a Research Temperament amongst the Faculties and Students of the College.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://gacrkl.ac.in/committees/research-committee.php
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0.0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

01

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College IQAC has taken initiative and formed a Research Committee. The Committee is responsible to promote Research Oriented Activities among Teachers and Students. Other than this Entrepreneurial Focus of the College continues to be the responsibility of the Department of Commerce. The Department focuses on sensitising the students on a step by step approach to start a company. The Students are also given exposure to various Bottlenecks & Obstacles that Entrepreneurs commonly face.

The Students receive inputs as to real life Industry Best Practices through Case Studies, Group Discussion etc.. Workshops, Seminars, Guest Lectures etc. pertaining to Self Employment are planned and executed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

19

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded
3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year	
7	
File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File
3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year	
02	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed	
3.4.5.1 - Total number of Citations in Scopus during the year	
00	

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College acknowledges and accepts responsibility to produce Holistic Professionals with Social Integrity. The College continuously organises a wide range of activities revolving around Social upliftment/development, Communal Harmony & Community Development. The College has an active NCC, NSS & YRC wings.

All the above bodies have played a crucial and critical role by shouldering many responsibilities in the Academic Session. Students of the College have shown their Zest/Inclination towards emerging social needs by wholeheartedly participating in various activities.

Many activities were undertaken by the NCC Wing. NCC wing and others have also observed Azadi Ka Amrit Mahotsav. Blood Donation Camp, Plantation Drive, and other programs on awareness were also carried out by YRC and NSS. All these activities have acted as an enriching experience for Students by inculcating/imbibing Values, Ethics, Empathy, Uprightness etc..

The College remains focused on producing Law Abiding Professional, high on Social and Moral Values for the larger benefit of Society & the Nation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

5

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

4118

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is equipped with 86 well ventilated Classrooms out of which 26 Classrooms are ICT enabled with Projector, Wifi facilities (Every Department has 1 Classroom enabled with ICT along with a Departmental Laptop/Desktop).

Laboratories - 15 well equipped Laboratories which include UG/PG - Science/Arts (Psychology, Education) & Computer Science. The College has a well-developed and maintained Herbal and Botanical Garden facilities. The College has a well-equipped Language Laboratory, which was upgraded with latest version during the previous year.

Smart/Virtual Classroom - The College also has 2 nos of Smart Classroom facilities which are being used regularly. Seminar Halls/ Lecture Theatre - 5 nos of well ventilated & maintained ICT enabled Seminar Halls out of which 1 is Air-conditioned.

Library - Automated Library with approximately 53000 Books and Journals. The Library has a dedicated Student and Faculty Reading Area. The College has introduced Android app for students for anytime and anywhere accessibility.

Infrastructure augmentation - New Academic Block, New Library Building, New Science Block along with 1st floor of Computer Science are the ongoing projects which are making quick progress.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Cultural Activities - All Cultural Programs are conducted in Amphi-theatre every year. The Amphi Theatre is well equipped to conduct programs. Every Hostel has designated area along with stage to conduct observations, competitions, yoga & other cultural programs. College is equipped with 1Multipurpose Air-conditioned Seminar Hall.

Sports & Games - College has a Mini Stadium which facilitates outdoor sports such as Cricket, Football. Volley Ball, Badminton, Self Defence Programs. Indoor Games facilities are also available in Common Room's and Hostels.

Gymnasium - College has its own Gymnasium to ensure focus on fitness and self-discipline. College has also introduced gymnasium facilities in 5 different Boy's and Girl's.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

26

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

2.627

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The initiative for Automation of Library was undertaken in the year 2018 by IQAC. The Library has a repository of approximately 52 thousand books. The expenditure towards books for this year is approximately 3 lacs translating to procurement of more than 1500 books. The Library Automation Software was subsequently upgraded during this period. The latest version that has been deployed is Abhilekh 1.0 Version equipped with QR coding other features.

The Library has got designated Student and Faculty reading areas. Rules and Regulations of the Library are displayed for the consumption and benefit of the Student. The Library is also enabled with EBSCO for online access through android devices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gacrkl.ac.in/library.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

D. Any 1 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

3.0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

24

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College has an IT Policy in place which defines rules, regulations and guidelines for proper usage and maintenance of technical equipment's. The policy ensures ethical and acceptable use of systems, assures health, safety and security of data, products, facilities as well as the people using them.

The Policy defines guidelines for issues like purchase, compliance, IT support and grievance redressed of the employees pertaining to IT assets and services used for Academic and Administrative purposes. The College has ensured regular maintenance of equipment's so as to function effectively and efficiently benefitting various Stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3151	120

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing** **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

8.07

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

This institute is fully operated by state Government. Most of the maintenance is done by the Govt. itself. Through its different Department like PWD for infrastructural maintenance, GED for electrical maintenance and PHD for water and sewage maintenance. These maintenance are supervised by the different committees constituted every year at the beginning of the session.

This committee informs the respective department if any maintenance is required and also follow up till the completion of the works. More over the maintenance and cleaning of lavatory, laboratory, class rooms etc. are done through outsourcing of local bodies selected by open tender. All other minor faults or repairing is by the college authorities. Class room are utilized regularly by the students but sometime it is also made available for the other governmental and the nongovernmental organisations for conducting the exams if not use for the said period. Alongside we also have a detailed Dos and Donts list which vary from Laboratory to Laboratory, Class rooms, Common Room, Hostels, Library etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1436

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	B. Any 3 of the above
File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

77

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

02

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College Election has been Cancelled with reference to Instructions given by the State Higher Education Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has a registered Alumni Association. The Alumni Association meeting was also conducted in the presence of Alumni Members & Staff members. The meeting facilitated discussions regarding developmental plans to be jointly undertaken for the overall development of the College. Discussion regarding having the next meeting on the 22nd of October was decided along with a future plan to host a Global Alumni Meet was also proposed and agreed upon.

The Alumni Association has also been facilitated with an Office Room in the College Building.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://gacrkl.ac.in/alumni/about.php

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Principal of GACR is at the apex of the overall governance mechanism of the College. The Principal along with the IQAC have adopted and remain committed to facilitate various resources required towards achieving various goals/objectives as envisioned in the Vision & Mission Statement of the College.

The College practices a decentralized system to meet\fulfil various time bound Academic, Administrative requirements for smooth functioning of the College. The College is also participative in its style of management by proactively involving Student, Alumni's in planning and execution of

various events. The IQAC acts as a torchbearer for the smooth execution of various activities along with providing necessary take part in various extra-curricular, cultural, regional activities.

The Management has also ensured successful execution of various extension and outreach activities aimed at community development, well being, harmony etc. for Holistic development of the Students.

The Management and the entire team of the College have focused towards the positive transformation of the College. The College has many developmental projects underway which would enhance both the growth of the College Qualitatively & Quantitatively.

The College has been successfully gaining recognition for the "Right Things" over decades of its existence.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://gacrkl.ac.in/organogram.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization of Power, Accountabilty and Responsibilities has enabled the College to successfully meet various timelines. The College has been practicing a decentralized system to meet\fulfill various Academic, Administrative requirements within a certain timeframe for smooth functioning of the College.

The Principal of College is assisted by Academic, Administrative, Accounts Bursar, Controller of Examination & Various Cells & Committees. Necessary Powers have been delegated to ensure/enable quick decision making and execution of various tasks/assignments. Roles and Responsibilities for various designations are in place ensuring/building Accountability and ownership so as to meet various deadlines.

The Cells and Committees are purpose/objective driven and play a crucial role in the process of Decentralization. The Cells and Committees have defined functions to execute in order to

fulfill its purpose and existence. All the Cells have played an Active role in the smooth functioning of various activities along with enabling the College and its Management to create and leave a multi dimensional impact to the overall progress of the College.

The College has evolved as an Institute of preference in the Region.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College takes necessary steps to ensure planning is done on annual basis on four broad areas i.e. Academic, Administrative, and Examination & Accounts macroscopically. The plans aligned to ensure adherence to various systems, procedures and policies as mandated by Department of Higher Education, affiliating university & various statutory bodies.

The IQAC however assists in terms of ensuring and adapting to various emerging requirements proactively. The Management is focused on continuous internal improvements related to Infrastructure Augmentation, Academic Upliftment, Examination, Human Resource & Accounts.

Many Infrastructure Projects were rolled out during the year i.e. Central Library Building, Computer Science Block, Science Block, Academic Building.

19 Nos. of New Faculty members joined the College during the Academic Session.

Examination and Evaluation aligned with Choice Based Credit System along with 80% automation of the Examination Cell.

IQAC initiated launching of new 6 New Academic Programs under UG and PG.

Many Student Centric Activities were carried out i.e. Curricular and Co-Curricular engagement.

The College has successfully accomplished many Milestones which was a result of meticulous Planning, Execution and Ownership.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Apex management Body of the College is the Executive Committee. The Executive committee is responsible for all decisions to be taken proposed by the Principal of the College.

The Principal of the College is assisted by Academic, Administrative, Accounts Bursar's, Controller of Examinations & various cells and committees to ensure effective governance and smooth functioning along with achieving various timelines prescribed by various statutory bodies. The Principal further delegates responsibilities among the above functional heads. Various Roles and responsibilities have been assigned for various designations for effective Governance. Due to decentralisation of power and authority the College has successfully initiated many activities, initiatives parallelly paving way for positive growth of the College overall.

Being a Government College policies and rules of service are as per the norms laid down by the Department of Higher Education and as per Odisha Government rules and regulations.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College has provided its respective employees with Staff Quarters within and outside the campus.

Staff welfare fund initiated by the Employee Association and approved by the Staff Council. The purpose is to facilitate cases pertaining medical emergencies.

Festival Advance facility for the Grade 3 and 4 Employees i.e. Puja vacation etc. Day Care Facilities Group Insurance facilities Faculty/Staff Development Programs GPF withdrawal incase of emergencies.

Tea / Snacks for Staff

Job Rotation of Staff & Faculties.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

11

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

An Internal Financial Audit was initiated/proposed by IQAC and subsequently approved by the Principal, In lieu of the said Audit an Internal Audit Committee was formed. The Committee independently was instructed and empowered to conduct the Audit. The Audit comprised of evaluating the existing:

Cash Section

Accounts Section

Autonomous Cell

The observations of the Audit were found to be satisfactory. However minor mistakes were observed e.g. Drawing & Disbursal Officers signature was not found in the DCR (Daily Collection Register and other reports). Delay in updation of data was also observed occasionally, The compliance were done in full by the respective authority. Thereafter a training program was conducted on Process Compliance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

There are 4 Departments that are being run under Self Financing fund namely

PG Commerce - 64 Seats

UG Computer Science - 72 seats/PG Computer Science - 64 Seats

UG ETC - 32 Seats UG MTC - 24 Seats

A part of the funds generated from Self Financing Resources are used towards remuneration of Contractual/Sub-Staff/Out-sourcing Staff. An amount of 1 Crore has been spent on constructing of a Self Finance Building.

Post Graduate Departmental Development Fund (PGDDF) - is an initiative of the institution under which Funds generated are used for all round developmental PG department/Students (e.g. expenditure on PG Lab Development/equipments/books etc.)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the College has played a catalytic role by

Suggesting, Introducing, Implementing & Executing Quality oriented initiatives impacting various stake holders positively. The IQAC has demonstrated effectiveness and efficiency in overcoming various challenges. Incremental Improvements undertaken by the IQAC are:

Academic Initiatives - Introduction of New Programs. Focus on Curricular and Co-Curricular Activities. Purchase of Books for Library and Implementation of Android Library App. Initiation of Academic Audit.

Infrastructure Augmentation - New - Vigyan Bhawan (Science Block) / Academic Block / Central Library Building / Computer Science Building / Gymnasium / NSS & NCC Building / Girls Hostel / Boys Common Room

Execution of various activities through NCC, NSS & YRC for Holistic development.

Focus on enhancing use of ICT enabled Teaching and Learning aids. Website upgradation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Department wise Academic Audit / Introduction Examination Automation Implementation / Department Wise Study Material on Website / Focus on Experiential learning etc. In addition to this IQAC/Academic Bursar are actively involved in planning, suggesting, implementing good practices impacting Student Life Cycle. The various bodies have been a great support system in terms of the overall development of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gacrkl.ac.in/igac/academic-audit-2021-2022.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://gacrkl.ac.in/igac/Student-Feedback-Analysis-Report-2021-22.PDF
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has an active Women Grievance cell and Anti-Sexual harassment cell at GACR to ensure gender equity; it addresses all the issues pertaining to female students as well as employees.

For a good gender balance- as far as employees are concerned we have got contractual faculties where Female staff outnumber their male counterparts, hence, the ratio of women working is higher than men.

Celebration of Women's day to promote gender equity takes place year by year in our institution to emphasis and focus on the dignity of women.

We do also have a day care facility at GACR to promote working mothers a healthy work ambience.

We do have girl's common room for girl students as we are concerned about safety and sanitization. We sensitize girl students on women's health and also provide them with sanitary dispensers in common rooms and bathroom so that they don't feel away from home during long hours of classes.

Self-defense programs are held to make female students selfequipped and empower them in every way. The overall number of initiatives have been less due to the Pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any lof the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste collected from the college campus on a regular basis daily once by the local municipal authorities.

Disposing and storing of harmful chemicals from chemistry lab is done on a regular basis based on the norms and guidelines provided.

We adhere to not littering here and there. To reduce carbon emission we encourage cycling to our students and faculties. We also have rain water harvesting facility available.

Good drainage system and septic tank inside the campus helps proper distribution of water and sewage.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above
--	------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:</p>	B. Any 3 of the above
---	-----------------------

Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

In various aspects the institution has tried its best in providing an inclusive environment. The college has students and employees from diverse backgrounds across Odisha and India from different cultural as well as religious backgrounds. And one can see broadcast of different cultures to students via the faculties and students we have. Through this we encourage our students belonging to different religion and language to live together in hostels also.

We put efforts at paying respect and give more importance to every religion by organizing various competitions like essay, song, dance etc and also to give emphasis on tolerance and harmony towards communal and socio economic diversities so that students get opportunity to learn about other religion and have empathy for their fellow mates.

Different pujas and festivities are organized to make students aware and help them get to the roots to understand culture and be inclusive culturally.

The institution has also organized various webinars and teacher exchange program on several topics to ensure knowledge amongst students. Social activities by NSS, YRC, NCC are organized regularly to create an inclusive environment as there are also some students below poverty and many belong to tribal communities too, We encourage all of them to participate and

avail equal opportunity, which helps them to explore and experience more by participating and move further as credible citizens of society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

At GACR we have always emphasized on sensitization of Constitutional obligations. A number of initiatives have been taken up in this regard. A seminar was organized on National Voters Day by Department of Political Science on the topic- "National Voters Day -An Awareness." Students were made aware on suffrage and its role and importance by participating in the program. Constitutional day was also observed by Political Department by conducting a seminar on Constitution and its importance with the presence of 110 students participating in it, amongst which few students presented paper. Valuable talk was delivered by the faculties to disseminate knowledge about constitution to the students. The Department also organized a seminar on Human Rights, Gender and Environment was organized to sensitize students, around 100 students were present and participated to make the seminar successful.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes

A. All of the above

professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College has Celebrated important days such as the Yoga Day, Republic Day, International Yoga Day, Independence Day, No vehicle Day, womens, World AidsDay during the Year. In addition to this we have also celebrated Kargil Diwas, Azadi Ka Amrit Mahotsav with a lot of enthusiasm. The Celebrations and observations create a positive impact on the Students in terms of inculcating Nationalism, sensitiveness towards Gender & Fitness.

There have been several other initiatives undertaken to impact and sensitise students with respect to Environment & Sustainability, Cleanliness, Hygeine etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

"Technology oriented - Ecosystem" GACR being an Institute imparting Professional Education, understands the importance of bringing about and infusing need based solutions particularly by Integrating ICT. Today "Technology oriented - Ecosystem" has an important role to play by providing and serving as a platform for dissemination of Quality Oriented Content which facilitates the students with State of the Art Technology wherein Learning Environment it's Effectiveness is further catalysed for desirable Outcomes. Students find the use of Technology more interesting and find it easier to grasp as it provides a perfect platform for Interaction & Experiential based learning. Class rooms are equipped with LCD projectors and computers of all departments. The College has purchased State of the Art 6 in 1 Smart Classroom Equipment - "K-YAN" to ensure Enhanced Level of Interactivity i.e. Anytime/Anywhere.

Green/Energy/Environment Audit - The College has taken a lot of steps towards the Overall Environment and its Sustainability as a whole and reduce the Carbon Footprint of the College. The College has therefore carried out a Green/Energy & Environment Audit in order to be able to identify various areas & measures to ensure sustained and incremental growth with regard to refining existing practices, adopting progressive measures and achieve reduced Carbon Footprint & Neutrality.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The College leadership remains meticulously focused on developing a Sense of Spirit-de-Corps, Societal Enhancement, Community Development, well-being and harmony by organising a wide array of activities for Students. The College proactively plans and executes activities to be undertaken by the NCC, NSS & YRC wings ensuring the Cells remain focused, active and

progressive.

Being one of the leading institutions of the city of Rourkela/Odisha our efforts have not gone unnoticed in the areas of Extension & Outreach activities which act as key elements for ensuring Holistic Development and growth of Students. The College has been successful in instilling a spirit of Camaraderie/Cohesiveness amongst its Staff & Students motivating them volunteer to take part in activities for the larger benefit of Society and its well being. With sheer grit and determination many Awareness & Sensitisation Programs were undertaken by NCC, NSS & YRC wings. As many as 25 programs were successfully undertaken on various issues that led to creating a positive impact in and around the near vicinity. The College is delighted to experience wholehearted participation of Students (1418Nos) & Faculties.

The NCC Units of the College have showcased exemplary performance for which as many as 5 Awards have been received (i.e. Governor's award, CIA Award & DG NCC Commendation Card). The College shall leave no stone unturned to continue to serve the Society through its Stakeholders at large by being a continuous source of inspiration.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year