



ସରକାରୀ ସ୍ୱୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ, ରାଉରକେଲା  
GOVT. AUTONOMOUS COLLEGE, ROURKELA

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students those who are admitted in the college. All the admitted students pay fees for various facilities as per the guidelines and norms of the college and DHE, Govt. of Odisha.

**Maintenance of Laboratories:**

Proper maintenance of equipment is important to avoid laboratory contamination, hazards and to take care of the safety of people working in it.

Maintenance is generally one of the most expensive operating costs in the laboratory budget.

- To keep the instruments in working condition, maintenance and servicing is done by Laboratory Assistants and Laboratory Attendants.
- Stock taking of equipments is done at the end of every academic year.

**Computer Laboratories:**

The maintenance of computer laboratory is carried out in the following manner:

- Cleaning of the computer lab is regularly done by the peons.
- Dusting is done with vacuum cleaner.
- Software installation is done as per the requirements of the departments.
- Machines are formatted and installed or updated with operating system, antivirus and other software timely by the teaching staff and lab assistant.
- The basic hardware repairing and maintenance is done by the college staff and major repairing of computer machine is outsourced.
- The UPS battery backup system AMC (Annual Maintenance Contract) is given to the Manufacture/supplier of the Unit.
- Refilling of the fire extinguishers is carried out before the expiry date.

**Maintenance for sports complex:**

The necessary maintenance of playgrounds such as foot-ball, Cricket, volley-ball and badminton is carried out at the appropriate time by the ground staff with the help of hired workforce.

Ground surface cleaning is done regularly by ground staff and students from 'NSS, YRC & Eco-Club' scheme of our college.

**Principal**  
**Govt. Autonomous College**  
**ROURKELA**



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Maintenance of library:

- Use of appropriate chemicals protects books from bookworms, silverfish, white ant, termites and cockroaches.
- For maintenance and safety of library collection, closed access is used.
- Yearly binding of books is done. Minor maintenance of books like pasting of pages etc. is done in the library itself. Special cloth binding or leather binding is done by outsourcing to conserve those books that are in poor shapes.

Utilization of Physical, Academic and Support facilities

- The college garden is maintained by the gardener and the students of Extension Units.
- College has covered parking areas with three securities to prevent theft and mischievous activity.
- The college has provided canteen facility to employees and students on campus at reasonable rates.
- Every member of the college considers the maintenance of college campus as an important part of his/her moral duty.
- Class-room maintenance is carried out daily post completion of the classes.

**Principal  
Govt. Autonomous College  
ROURKELA**