



OFFICE OF THE PRINCIPAL
GOVERNMENT HIGHER SECONDARY SCHOOL, ROURKELA.769004
Email.principalgacr@gmail.com Phone No. 0661.2664586

No. 2551 /GACR

Dt. 06.06.2026

ENGAGEMENT OF GUEST FACULTIES FOR SESSION 2026-27

Document verification for engagement of Guest Faculties in different subjects for Govt. Higher Secondary School, Rourkela will be done as per the schedule given below for the Session 2026-27 in the school premises vide letter no- 6148 Dt: 03.06.2026 Directorate of Higher Secondary Education Odisha, Bhubaneswar.

Desirable candidate having 50% marks in Masters degree or Equivalent grade can attend document verification for non B. Ed subjects (Commerce, Logic) and for other subjects 50% marks in Masters degree with B.Ed is essential. Candidates are required to visit the College website www.gacr.ac.in and download the Proforma for Guest Faculties. The duly filled in proforma must be submitted with relevant documents i.e self attested photocopies of certificates, Marksheet (10th onwards), experience (if any) & Original certificates for verification before the Board as per the schedule Date and Time.

DATE	SUBJECTS	REPORTING TIME
12.06.2026	PHYSICS	11.00 AM TO 12 NOON
	MATHEMATICS	
	LOGIC	
	INFO.TECH.	
	BIO TECH	
	COMMERCE	

Candidates arriving late will not be allowed.

N.B

- (i) Preference will be given to retired Govt. College or HSS teachers of same institution/other Govt. College /HSS/aided college or HSS who have completed 65 years of age and having pre-retirement performance up to the mark.
- (ii) The authority reserves the right to cancel/change the notice without assigning any reason thereof.
- (iii) All engagements are purely temporary for Academic Season 2025-26 only & can be terminated at any time without assigning any reason thereof.
- (iv) The engagement & remuneration is governed by the guidelines of Directorate of Higher Secondary Education, Odisha, Bhubaneswar from time to time.
- (v) No TA/DA will be paid for attending the interview.

SL
06.6.26
- Principal

Govt. H. S. School, Rourkela

Date: 06.06.2026

Memo.No.- 2552 //GACR.

Copy to College Website/Notice Board/ HODs of concerned Departments /AcademicBursar(+2) /Administrative Bursar (+2)/Guest Faculty file/ Section Officer/ Principal file for information and necessary action.

SL
06.6.26
Principal

Govt. H. S. School, Rourkela

Date: 06.06.2026

Memo.No.- 2553 //GACR.

Copy to the DEO, District Education Office, Sundargarh, Odisha for information with a request to remain present or depute representative as per the schedule for conduct of engagement of Guest faculty vide Directorate of Higher Secondary Education, Odisha, Bhubaneswar, letter no- 6148 dt: 03.06.2026 (Copy enclosed).

SL
06.6.26
Principal

Govt. H. S. School, Rourkela

SL
06.6.26



APPLICATION FORM FOR GUEST FACULTY (SESSION, 2026-27)
GOVERNMENT HIGHER SECONDARY SCHOOL, ROURKELA

SUBJECT/ DEPARTMENT _____

1. APPLICANT INFORMATION

a	CANDIDATE NAME (IN BLOCK LETTERS)		PASTE HERE COLOUR PASS PORT SIZE PHOTO
b	FATHER'S NAME		
c	CONTACT NO.		
d	DATE OF BIRTH		
e	EMAIL ID		
f	AADHAAR CARD NO.		

2. ACADEMIC DETAILS

SL. NO.	NAME OF EXAM PASSED	NAME OF BOARD/ UNIVERSITY	YEAR OF PASSING	TOTAL MARK/ SGPA	MARK SECURED/ CGPA	% of MARKS	DIVISION
a	Master Degree						
b	B. Ed						
c	Bachelor Degree						
d	12 th / +2						
e	10 th / HSC						
f	Computer Course						

Additional Qualification, (if any)

3. EXPERIENCE

	COLLEGE/ INSTITUTE NAME	STREAM	MONTHS/ YEAR

4. ADDRESS

DECLARATION

I hereby declare that the above given information is correct to the best of my knowledge and belief.

Date: _____

Place: _____

Full Signature of Candidate

Encl: Self attested photocopies of Academic, Experience, Aadhaar.

New

DISE/GEFI-MISC-0021-2025:
 From 1040
 Director 05/06/26

No. 6148 // Date. 03-06-2026

Academic Bureau (+2)
 GF file
 Principal 03/06/26

To
 The Principals of Govt. & Govt. Upgraded Higher Secondary Schools.

Sub: Guidelines for Engagement of Guest Faculty in Govt. & Govt. Upgraded Higher Secondary Schools during the Academic Session 2026-27.
 Madam/Sir,

In enclosing herewith the Guidelines for Engagement of Guest Faculty in Govt. & Govt. Upgraded Higher Secondary Schools during the Academic Session 2025-26 duly approved by the Government in School & Mass Education Department vide letter No. 13266/SME dated 09.05.2025, I am to say that:

1. The engagement of Guest Faculty will be made through open advertisement. The preference in selection will be given as stipulated in the guidelines.
2. The process for engagement of Guest Faculty for 2026-27 as per the new guidelines may be initiated as per the given schedule.

Sl.No	Activity	Date Line
1.	Publication of advertisement	By 05.06.2026
2.	Certificate verification & Publication of select list	By 12.06.2026
3.	Issuance of Engagement Order	By 16.06.26
4.	Engagement of guest faculty	17.06.26 or Re-opening of School after Summer Vacation whichever is earlier

3. The selection of Guest Faculties must be completed by 18th June 2026.
4. The Guest Faculties so selected may take classes till closure of Schools on summer vacation or posting of PGT in the school whichever is earlier.

Yours faithfully
 Nijam Pattarai
 03.06.2026
 Director

Memo No. : 6149 // Date: 03-06-2026
 Copy forwarded to all the District Education Officers of Odisha for information and necessary action.

Nijam Pattarai
 03.06.2026
 Director

Memo No. : 6150 // Date: 03-06-2026
 Copy forwarded to the Additional Secretary to Govt., School & Mass Education Department, Odisha.

Nijam Pattarai
 03.06.2026
 Director

GUIDELINE FOR ENGAGEMENT OF GUEST FACULTIES IN GOVT. & GOVT. UPGRADED HIGHER SECONDARY SCHOOLS FOR THE ACADEMIC SESSION-2026-27

Sl. No.	Description	Guidelines				
1	Mode of Engagement	Engagement of Guest Faculties will be made through open advertisement following due procedure as detailed below:				
2	Tenure	For a period of one year from the date of engagement till closure of Schools for Summer Vacation in 2027 or posting of PGTs whichever is earlier				
3	No. of Guest faculties to be engaged	<p>-Not more than total existing vacancies vis-a-vis the sanctioned posts in Govt. & Govt. Up-graded HSSs.</p> <p>-In upgraded HSS Guest Faculties are to be engaged in the following subjects only in addition to the compulsory subjects (Odia & English)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Arts</th> <th style="width: 50%;">Science</th> </tr> </thead> <tbody> <tr> <td>1. History, 2. Political Science, 3. Economics, 4. Logic/Sociology/Optional Odia</td> <td>1. Physics 2. Chemistry, 3. Mathematics 4. Botany 5. Zoology</td> </tr> </tbody> </table> <p>-For Commerce Stream two Guest Faculties shall be engaged for all subjects i.e Accountancy, BSM, BMS, Banking & Insurance /Cost Accountancy</p> <p>-In case of HSSs having two streams, only one Guest Faculty shall be engaged in each Compulsory subject i.e. Odia & English.</p> <p>- In case of HSSs having three stream two Guest Faculties shall be engaged in each Compulsory subject i.e. Odia & English.</p> <p>-For subjects in which students have enrolled without having creation of corresponding teaching posts</p>	Arts	Science	1. History, 2. Political Science, 3. Economics, 4. Logic/Sociology/Optional Odia	1. Physics 2. Chemistry, 3. Mathematics 4. Botany 5. Zoology
Arts	Science					
1. History, 2. Political Science, 3. Economics, 4. Logic/Sociology/Optional Odia	1. Physics 2. Chemistry, 3. Mathematics 4. Botany 5. Zoology					
4	Preference & Procedure of selection	<p><u>Selection is to be made as per the following order of preference</u></p> <ol style="list-style-type: none"> i. Retired Government College/HSS teachers of same institution who have not completed 65 years of age, if their pre-retirement performance was up to mark. ii. Retired teachers of other Government College/HSS who have not completed 65 years of age. If availability of such retired teachers exceeds the requirement, the selection committee will select the most suitable one. iii. Retired teachers of Aided College/HSS who have not completed 65 years of age and who were in receipt of GIA from Government. If availability of such retired teachers exceeds the requirement, the selection committee will select the most suitable one. 				

Handwritten signature

		iv. Fresh candidates will be selected as per merit by following selection procedure given below in the event of non-availability of retired teachers.
5		Method of selection of Fresh Candidates
I	Selection Committee	(A) <u>For Govt. HSS:</u> 1. Principal of HSS- Chairman 2. DEO or his representative(ADEO/Sr.BEO/BEO) - Member 3. One Sr. faculty nominated by Principal- Member (B) <u>For Upgraded Govt. HSS</u> 1. DEO or his representative(ADEO/ Sr. BEO/BEO) – Chairman 2. Principal(I/C) – Member 3. One Sr. faculty nominated by DEO- Member (Teacher/retired teacher from the nearby Govt. HSS or teacher / retired teacher from the nearby non-Govt. Aided HSS as decided by the DEO)
II	Qualification	- Master's Degree in the concerned subject with at least 50% marks or equivalent grade - B.Ed. or equivalent degree recognized by NCTE, New Delhi, in case of B.Ed. subjects.
III	Total Marks	- Career , Teaching Experience & Basic Computer Knowledge (Either DCA/ PGDCA)in Computer Application -100 marks
IV	Career marking	
	Ph.D	0
	NET	0
	M.Phil	0
	Master's Degree	25 marks
	B.Ed.	25 marks
	Bachelor's Degree	15 marks
	+2 or equivalent	10 marks
	HSC or equivalent	10 marks
	<u>Marks will be calculated as mentioned below:</u> - If a candidate secures 80%, it will be calculated as 8 out of 10 (+2 & HSC or equivalent), 12 out of 15 (Bachelor's Degree), 20 out of 25 (Master's Degree & B.Ed.)& 40 out of 50 (Non B.Ed. subjects & non availability of B.Ed. candidates) keeping in view the % of marks secured by the candidate in the examination as specified in column No. 5 (IV) out of the full marks of the said examination. - In case of Non-B.Ed. subjects i.e. Anthropology, Commerce, Education, Geology, Logic, Psychology, Sociology, Statistics & Home Science / Non-availability of	

True

B Ed. candidates, the mark for masters degree will be calculated out of 50 Marks.

	Basic knowledge in Computer application	5 marks
	Teaching Experience	2 marks for each year of experience in HSSs subject to maximum-10 marks
6	Remuneration	Rs.400/- per class / lecture of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20000/- per month.
7	Disengagement	<ul style="list-style-type: none">- The Guest faculties shall be disengaged:- Every year during the start of summer vacation.- By giving one month notice if their performance is not satisfactory.- Upon joining of PGT against the said vacant post.
8	Undertaking format	Annexure-A

Annexure

ANNEXURE-A

TO WHOMSOEVER IT MAY CONCERN

I Shri/Smt./Ms _____ aged about _____ years S/DW/o.
_____ on being engaged as Guest Faculty by Principal,
_____ Higher Secondary School, at _____
District _____ do hereby certify that I fully understand the temporary nature of my
engagement as Guest Faculty. Being a temporary engagement, I will not claim for regularization
of my services in future.

Place:

Full Signature

Date:

Name:

Witness:

- 1.
- 2.

Seal & Signature of the Principal of the HSS