



ସରକାରୀ ସ୍ୱୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ, ରାଉରକେଲା

ପୋ. ଅ - ପାନପୋଶ, ଜି- ସୁନ୍ଦରଗଡ଼, ଓଡ଼ିଶା - ୭୬୯୦୦୪, ଦୂରଭାଷ- ୦୬୬୧-୩୫୦୨୪୧୮

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

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No. 3453//GACR. Date. 23/07/26

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FOR RESEARCH STAFF FOR ICSSR SPONSORED RESEARCH PROJECT P.G. DEPARTMENT OF COMMERCE

Applications are invited for following research staff under the ICSSR Major Research Project (2025-26) scheme titled **"Inclusive Growth of Handloom Industry in India: A Study of Socio-economic Development, Opportunities, Challenges and Policy Interventions for Sustainable Development"**.
Eligibility & Qualifications

Post	Positions	Essential Qualification	Desirable Qualification
Research Associate	01	Post graduate in social science discipline (55% minimum) with NET /M.Phil. / Ph.D. and 2 years research experience as a Research Assistant in any Project.	Experience in conducting socio-economic surveys and interacting with stakeholders such as artisans, weavers, self-help groups, and government agencies will be an added advantage. Proficiency in data analysis using MS Excel, SPSS, R, Stata, or similar statistical software.
Research Assistant	01	Post graduate in social science discipline (55% minimum) with NET /M.Phil. / Ph.D.	Working knowledge of MS Excel/basic statistical tools and report writing. Good communication skills in English and Odia.
Field Investigator	03	Post graduate in social science discipline with minimum 55% marks.	Willingness for socio-educational field surveys and stakeholder interaction (teachers, students, institutions). Exposure to online learning tools/platforms. Good communication skills in Odia or English or Bengali.

Application Process

- Interested candidates must submit a detailed CV with contact details (email & phone).
- Send applications through the Google Form: <https://forms.gle/xiXucy8CCrQdnHjw8> on or before **5th August, 2026**
- Applications received after the last date shall not be accepted.

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Responsibilities of the Project Staff:

• + Research Associate:

- Develop and pilot field survey instruments such as questionnaires, interview schedules, and focus group discussion guides.
- Clean primary data through interviews, surveys, and focus groups in designated project areas.
- Perform qualitative and quantitative data analysis, ensuring accuracy and reliability.
- Draft research reports, executive summaries, and policy briefs based on project findings.
- Maintain detailed records of collected data, including ethical considerations and informed consent protocols.
- Coordinate field activities and liaise with stakeholders, including educational institutions and local authorities.
- Assist in organizing project-related seminars, workshops, and conferences.
- Perform any other duties assigned by the Project Director/Principal Investigator.

+ Research Assistant:

- Assist in administering surveys, conducting interviews, and gathering qualitative and quantitative data.
- Ensure the accurate and timely collection of data, including geotagged and electronically stored formats.
- Perform data entry and preliminary analysis under the guidance of the Research Associate and Project Coordinator.
- Maintain data integrity and confidentiality while managing large datasets.
- Assist in drafting field reports, case studies, and summaries of data findings.
- Maintain organized records of all research activities, including field notes and participant consent forms.
- Collaborate with Field Investigators and Research Associates to ensure the smooth implementation of project activities.
- Liaise with local stakeholders, schools, and institutions to facilitate research processes.
- Assist in preparing materials for workshops, conferences, and stakeholder meetings.
- Provide support in literature reviews and compiling secondary data relevant to the project

+ Field Investigator:

- Develop and pilot field survey instruments such as questionnaires, interview schedules, and focus group discussion guides.
- Clean primary data through interviews, surveys, and focus groups in designated project areas.
- Perform qualitative and quantitative data analysis, ensuring accuracy and reliability.
- Draft research reports, executive summaries, and policy briefs based on project findings.
- Maintain detailed records of collected data, including ethical considerations and informed consent protocols.
- Coordinate field activities and liaise with stakeholders, including educational institutions and local authorities.
- Work closely with Field Investigators, Project Coordinator, and other team members to ensure seamless execution of the project.
- Assist in organizing project-related seminars, workshops, and conferences. o Ensure timely submission of progress reports to funding agencies.
- Assist in budget management and project documentation.
- Perform any other duties assigned by the Project Director/Principal Investigator.

Important Terms & Conditions

- Only shortlisted candidates will be called for an interview (mode and date of the interview to be communicated via email).
- The position(s) are purely temporary and co-terminus with the above-mentioned project.
- No TA/DA will be provided for attending the interview.

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- Selection Committee reserves the right to shortlist candidates based on qualifications and experience
- The Project Director/Selection Committee reserves the right to adjust the engagement period and the number of available positions.
- Candidates cannot claim for permanent employment at Government Autonomous College, Rourkela.
- Original documents must be produced at the time of the interview.
- Valid certificates, NET score (if applicable), and supporting documents must be submitted for verification during interview.
- Canvassing in any form will lead to disqualification.

Avizeet Lenka

Dr. Avizeet Lenka
Project Director
Research Project
P.G. Department of Commerce
Government Autonomous College, Rourkela

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Principal
Govt. Autonomous College, ICSSR

Memo No. 3454 //GACR. Date. 23.07.26

Copy to Notice Board/ College website/ Project Director ICSSR Research Project, P.G. Department of Commerce for information and necessary action.

SL 23.7.26

Principal
Govt. Auto. College, Rourkela

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